

**AUSTRALASIAN SOCIETY FOR HIV, VIRAL HEPATITIS AND SEXUAL
HEALTH MEDICINE**

ANNUAL GENERAL MEETING MINUTES

DATE: **THURSDAY, 11 NOVEMBER 2021**

TIME: 5.15-5.45PM

LOCATION: ZOOM

Attendees	<p>Financial Members:</p> <p>Alexis Apostolellis (AA), Adi Hoare, Belinda Wozencroft, Bianca Leber, Brad Forssman, Charles Gilks, Gary Rogers, Ian Johnson, Jacqui Richmond, Jason Ong, Jennifer Hoy, Kate Bath, Laura Serra, Madelaine Cherrington, Melinda Hassall, Nick Medland (NM), Penny Kenchington, Phoebe Schroder, Sami Stewart, Scott McGill.</p> <p>Non-Financial Members: NONE</p> <p>Non-Members: Wali Aziz, Edward Chow, Nadine Giatras</p>
Proxies	<p>Alison Jaworski, Benjamin Riley, Camille Pesava, Catriona Ooi, Chris Camacho, Claire Koeiter, Danni Wharton, Harriet Edmunds, Helen Gao, James McMahon, Jason Ong, Jessica Michaels, Josh Cole, Karen Salter, Karen Seager, Louise Owen, Megan Chong, Michael Moore, Molly Stannard, Ostap Kornev, Rachel Byrne, Rachel Woodcroft, Rolf Tsui, Rupert Handy, Shelley Kerr.</p>
Apologies	<p>Katherine Brown, Kim Gates</p>

Agenda Item	Discussion	Voting
1. Welcome, Quorum and Apologies	<p>AA advised there were 22 proxies and outlined the rules regarding the use of proxies and the voting procedures.</p> <p>AA advised that as there were 22 voting members in the room or zoom. Total voting 44 members attending and represented by proxy, quorum (which is 27) had been achieved.</p> <p>The meeting opened at 5.21 PM</p> <p>Apologies are as noted above.</p>	N/A
2. Confirm Minutes of Previous Annual General Meeting	<p>Motion put to accept the minutes of previous AGM.</p> <p><i>Moved:</i> Alexis Apostolellis</p> <p><i>Seconded:</i> Ian Johnson</p> <p>There were no comments or questions.</p>	Carried unanimously



Agenda Item	Discussion	Voting
3. Annual Report a. President's report b. CEO's Report c. Questions	<p>NM and AA noted highlights from the Annual report.</p> <p>NM made various remarks on the importance of ASHM role in the sector.</p> <p>Motion was put to accept the Annual Report (including the Financial Report) and then opened up for questions.</p> <p>To see the Annual Report refer here.</p> <p><i>Moved:</i> Alexis Apostolellis</p> <p><i>Seconded:</i> Ian Johnson</p> <p>There were no questions or comments</p>	Carried unanimously
4. Elect the Office Bearers and Ordinary Directors	<p>Following the recent Board election process NM confirmed the Board for the coming year:</p> <p>All positions were filled uncontested, and the following were elected into those positions:</p> <p>Penny Kenchington and James McMahon were elected as Vice Presidents</p> <p>Ordinary Directors elected, as follows: Sam Elliott from South Australia, Charles Gilks from Queensland, Rupert Handy from New Zealand, Robert Monaghan from NSW (and the Board's Aboriginal and Torres Strait Islander representative), Jason Ong from Victoria, Catriona Ooi from NSW, Clinical Professor Louise Owen from Tasmania, Jacqui Richmond from Victoria, Belinda Wozencroft from Western Australia.</p> <p>NM then noted there were none contested positions.</p> <p>NM expressed his thanks for the retiring Board members, David Iser and Joan Ingram.</p> <p>NM welcomed the new ASHM Board member and noted changes in the Director's tenure.</p>	N/A
5. Appoint an Auditor	<p>Motion was put to re-appoint Walker Wayland as ASHM's auditors for the year to June 2022.</p> <p><i>Moved:</i> Alexis Apostolellis</p> <p><i>Seconded:</i> Ian Johnson</p> <p>There were no questions or comments</p>	Carried unanimously
6. General Business	<p>AA read through each of the 9 proposed changes (as circulated to members in advance of this meeting) to the ASHM constitution and confirmed.</p>	



Agenda Item	Discussion	Voting
<p>6.1 Special Resolutions – see attached paper for details</p>	<p><u>Special Resolution 1:</u> Various amendments to membership related definitions in Clause 4.1</p> <p><u>Special Resolution 2:</u> Change wording n Clause 5.1 (a) (i)</p> <p><u>Special Resolution 3:</u> Various changes to clarify membership related clauses 6.4, 6.5 and 7.5 as noted per the attached</p> <p><u>Special Resolution 4:</u> Clause 32.2 Changes in the proxy format</p> <p><u>Special Resolution 5:</u> Clause 35.2 Voting Added limit the number of proxies a person can hold</p> <p><u>Special Resolution 6:</u> Clause 36.2 Changes to the minimum number of Directors</p> <p><u>Special Resolution 7:</u> Clause 41 Vacation of office Changes to President Vacation of office</p> <p><u>Special Resolution 8:</u> Clause 46.1 Meeting of Directors Changes to Board meeting occurrence</p> <p><u>Special Resolution 9:</u> Clause 54 Appointment and Tenure Changes to appointment of Secretary</p> <p>9 separate motions were put to adopt each of these Special Resolutions in turn. Each motion was:</p> <p><i>Moved:</i> Nick Medland</p> <p><i>Seconded:</i> Penny Kenchington</p> <p>There were no questions or comments</p>	<p><u>Special Resolution 1:</u> Carried unanimously</p> <p><u>Special Resolution 2:</u> Carried unanimously</p> <p><u>Special Resolution 3:</u> Carried unanimously</p> <p><u>Special Resolution 4:</u> Carried unanimously</p> <p><u>Special Resolution 5:</u> Carried unanimously</p> <p><u>Special Resolution 6:</u> Carried unanimously</p> <p><u>Special Resolution 7:</u> Carried unanimously</p> <p><u>Special Resolution 8:</u> Carried unanimously</p> <p><u>Special Resolution 9:</u> Carried unanimously</p>
<p>6.2. Other General Business</p>		<p>N/A</p>



Agenda Item	Discussion	Voting
	MB announced that the following have been appointed ASHM Honorary Life Members by the ASHM Board: Dr Elizabeth Crock AM and Professor Sharon Lewin AO. There was no other General Business	
7. Meeting close	The meeting was declared closed at 5.40PM	N/A

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