



ashm

Supporting the HIV, Viral Hepatitis and Sexual Health Workforce

HIV and Hepatitis B Section 100 Prescribers in Queensland

Application and Approvals Process

This document outlines the process for approval to prescribe HIV & hepatitis B (HBV) (s100) Highly Specialised Drugs in Queensland. GPs, medical practitioners and non-specialist hospital doctors in Queensland are required to complete this prescriber accreditation process administered by the Australasian Society for HIV, Viral Hepatitis and Sexual Health Medicine (ASHM) on behalf of Queensland Health.

The Process:

Course assessment processing:

GPs, medical practitioners and non-specialist hospital doctors must complete an approved prescriber course in HIV or HBV medicine and successfully complete associated clinical case assessments.

- > Online case assessments and criteria are developed by ASHM clinical advisors. Applicants receive feedback on case assessments and will be given an opportunity to reattempt their assessment if they are not initially successful.
- > The clinician will be sent an electronic copy of the application form for s100 prescriber accreditation by ASHM.

Prior work experience processing:

A clinician may request to submit an application for approval to prescribe HIV or HBV s100 Highly Specialised Drugs based on prior work experience.

The clinician will be sent an electronic copy of the application form for s100 prescriber accreditation by ASHM. ASHM will forward the application and supporting documents onto the relevant committee outlined below for review and assessment;

- > National HIV Standards Training and Accreditation Committee
- > National HBV Clinical Standards and Accreditation Panel

Application form processing:

The completed application form is submitted to ASHM for processing. ASHM will process and finalise the application to prescribe.

This is continued on the next page

Recommendation of authorisation sent to Queensland Health:

ASHM will send a letter to:

- > The BBV and STI Unit, Queensland Health recommending that the applicant be granted authorisation to prescribe s100 drugs by the Medical Director, Immunisation Program and BBV and STI Unit, Communicable Diseases Branch
- > Please email
BBVCDU@health.qld.gov.au

**Notifying of new prescriber:**

Once an applicant has been authorised and ASHM notified, the new prescriber's name will be added to the Queensland list of authorised prescribers. A copy of the updated list will be sent to the BBV and STI Unit Communicable Disease Branch, Queensland Health so they can inform hospital pharmacies of the contact details of medical practitioners newly authorised to prescribe.

ASHM will send the prescriber confirmation of their approval to prescribe HIV or HBV s100 drugs in Queensland. An updated list of prescribers will be uploaded onto the ASHM list of accredited prescriber on the webpage and onto the Queensland Health website.

**Annual Renewal Process:**

- > ASHM will mail all s100 prescribers a Continuing Professional Development (CPD) Record Sheet in the fourth quarter of each calendar year. Prescribers are required to complete the Record Sheet and return it to ASHM by 31 December each year.
- > ASHM will notify prescribers in January whether they have met the criteria to maintain their s100 prescriber accreditation for that calendar year. ASHM will work with prescribers who have not met the criteria to obtain the required CPD points by the 31 March.
- > ASHM will provide an updated list of HIV and HBV prescribers where changes have occurred to the Communicable Diseases Branch, Queensland Health.

Further information on the Highly Specialised Drugs (HSD) Program, administered through Medicare Australia can be found at <http://medicare.gov.au> under "For Health Professionals > PBS> Highly Specialised Drugs program"

For more information

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